



Removals out of this world!

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MOVING CHECKLIST

Financial	Ref No/Acc No	Telephone/Contact No.	DONE
Bank or Building Society			
Home Insurance			
Building Insurance			
Inland Revenue			
Credit Cards			
Rental/Hire Purchase			
Pension Companies			
Savings/Bonds			
Life Policies			
Employer - Payroll			
Catalogue Companies			
National Insurance			

Services	Ref No/Acc No	Telephone/Contact No.	DONE
Electoral Register			
Council Tax			
Gas			
Water			
Electric			
TV Licence			
Water			
Mobile Phone			
Telephone - Land Line			
Cable/Satellite/Sky/Internet Services			
Club Cards - Boots/Tesco etc.			
Post Office - Redirection Service			

Health	Ref No/Acc No	Telephone/Contact No.	DONE
Doctor			
Dentist			
Optician			
Private Healthcare			

Motoring	Ref No/Acc No	Telephone/Contact No.	DONE
Vehicle Registration - DVLA			
Vehicle Insurance			
Driving Licence - DVLA			
Breakdown Services			

Months before you move	DONE
Give written notice to your landlord	
Start getting quotes from removal firms	

One month before moving	DONE
Find out the proposed completion date	
Book a few days off work for moving	
Tell your phone provider when to stop and restart your account	
Give your bank, employer, doctor, insurance company etc your new address	
Redirect your post	
Arrange a metre reading and tell all utility companies of your move	
Confirm a separate date for taking over utilities at your new address	
Packing your own things - start collecting boxes	
Start packing things you don't use regularly	
Start using your freezer contents	

Two weeks before moving	DONE
Finish packing – and remember to write the contents on each box	
Keep any valuable documents separate and safe	
Pay the milkman and cancel the papers	
Empty and defrost the fridge and freezer	
Confirm the moving date and time with the removal company	
Tell all your friends and family your new address and when you will move in	

One day before moving	DONE
Finish the last bit of packing	
Keep your valuables and documents in a safe place	
Keep your wallet handy	
Make a box of moving essentials including: coffee, tea, milk and biscuits (don't forget a kettle)	

The day of the move	DONE
Start filling the van	
Do one last walk through your old house to check you've got everything	
Disconnect everything and write down all metre readings	